



Santee School District

SCHOOLS:

Cajon Park
Carlton Hills
Carlton Oaks
Chet F. Harritt
Hill Creek
Pepper Drive
PRIDE Academy
at Prospect Avenue
Rio Seco
Sycamore Canyon
Alternative
Success Program

Douglas E. Giles
Educational Resource Center
9619 Cuyamaca Street
Santee, California

BOARD OF EDUCATION REGULAR MEETING A G E N D A September 4, 2012

District Mission

Santee School District assures a quality education, empowering students to achieve academic excellence and to develop life skills needed for success in a diverse and changing society.

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<i>During this time, citizens are invited to address the Board of Education about any item <u>not</u> on the agenda. Request-to-speak cards should be submitted in advance. The Board may not take action on any item presented. The Board has a policy limiting any speaker to five minutes. Meetings are recorded.</i>	

BOARD OF EDUCATION • Dan Bartholomew, Dustin Burns, Dianne El-Hajj, Ken Fox, Barbara Ryan
DISTRICT SUPERINTENDENT • Patrick Shaw, Ed.D.

9625 Cuyamaca Street • Santee, California 92071-2674 • (619) 258-2300 • www.santeesd.net

D. CONSENT ITEMS

Page #

Items listed under Consent are considered to be routine and are acted on by the Board with a single motion. There is no discussion of these items prior to the Board vote unless a member of the Board, staff, or public requests specific items be considered separately. Request to speak cards should be submitted in advance.

Superintendent

- 1.1. **Approval of Minutes** 14
It is recommended that the Board of Education approve meeting minutes with any necessary modifications.

Business Services

- 2.1. **Approval/Ratification of Revolving Cash Report** 24
It is recommended that the Board of Education approve checks on the \$15,000 Revolving Cash Account as listed in the item.

- 2.2. **Acceptance of Donations** 26
It is recommended that the Board of Education accept the donations as listed in the item.

- 2.3. **Adoption of Resolution #1213-05 to Certify 2011-12 Gann Limit Appropriations Recalculation and an Estimated Limit for 2012-13.** 27
It is recommended that the Board of Education adopt Resolution #1213-05 for the recalculation of appropriation limit and funds subject to the Gann Limit for the fiscal year 2011-12 and an estimate for 2012-13.

- 2.4. **Authorization to File Operations Application of Intent to Participate in the 2012-13 Class Size Reduction (CSR) Program** 29
It is recommended that the Board of Education authorize/ratify the filing of the 2012-13 Operations Application for the K-3 Class Size Reduction Program and recommends that Karl Christensen, Assistant Superintendent of Business Services, serve as the Board's representative for the class size reduction application and certification of implementation.

Capital Improvement Program

- 3.1. **Approval of Ninyo & Moore to Conduct a Geological Evaluation for the Pepper Drive Administration/Learning Resource Center Joint Use Building** 30
It is recommended that the Board of Education approve Ninyo & Moore to conduct a geological evaluation at Pepper Drive School for construction of a Joint Use Administration/Learning Resource Center building.

Educational Services

- 4.1. **Approval of Agreement with Sunbelt Staffing for Speech Therapist Services** 33
It is recommended that the Board of Education approve an agreement with Sunbelt Staffing to provide a .50 FTE Speech Therapist.

Human Resources/Pupil Services

- 5.1. **Personnel, Regular** 40
It is recommended that the Board of Education approve the listed personnel appointments, change of status, leave requests, resignations and dismissals.

5.2.	<u>Granting Tenure to Eligible Certificated Employees</u>	42
	It is recommended that the Board of Education grant tenure to the identified certificated employees.	
5.3.	<u>Approval of Readmission of Expelled Students</u>	44
	It is recommended that the Board of Education approve the readmission of expelled students following successful completion of their rehabilitation plans.	
E.	DISCUSSION AND/OR ACTION ITEMS	
	<i>Members of the audience wishing to address the Board about any of the following items should submit a request to speak card in advance.</i>	
	Superintendent	
1.1.	<u>Adoption of Resolution #1213-2 Opposing the Quail Brush Power Plant Project</u>	46
	It is recommended that the Board of Education adopt Resolution #1213-2 opposing the Quail Brush Power Plant Project.	
	Business Services	
2.1.	<u>Approval of 2011-12 Unaudited Actuals Report</u>	49
	It is recommended that the Board of Education approve the 2011-12 Unaudited Actuals Report, including all required State forms.	
2.2.	<u>Adoption of Resolution #1213-03 to Utilize the California Uniform Public Construction Cost Accounting Act under the Umbrella of the California Uniform Public Construction Cost Accounting Commission (CUPCCAC)</u>	51
	It is recommended that the Board of Education adopt Resolution #1213-03 to provide the necessary authorization for the District to notify the State Controller's Office of the District's intent to participate and to enact informal bidding requirements to govern the selection of contractors to perform public projects.	
	Educational Services	
3.1.	<u>California Department of Education, Child Development Division, Preschool Program Family Fee</u>	55
	This is an information item. Action is at the discretion of the Board of Education.	
	Human Resources/Pupil Services	
4.1.	<u>Adoption of Resolution No. 1213-06 to Eliminate Identified Classified Non-Management Positions</u>	59
	It is recommended that the Board of Education adopt resolution no. 1213-06 to eliminate identified classified non-management positions.	
F.	BOARD COMMUNICATION AND ORGANIZATIONAL BUSINESS	61

G. CLOSED SESSION

62

1. **Public Employee Discipline/Dismissal/Release** (Govt. Code § 54957)
2. **Conference with Real Property Negotiators** (Govt. Code § 54956.8)
*Property Address: 10445 Mission Gorge Road, Santee, CA 92071
(property formerly known as Santee School)
Agency Negotiator: Karl Christensen, Asst. Superintendent, Business Services*

H. RECONVENE TO PUBLIC SESSION

62

J. ADJOURNMENT

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Please note: Per SB 343, the supporting documents for this meeting agenda are available on the Santee School District website, in the lobby at the Santee School District Office, located at 9625 Cuyamaca St., Santee, CA 92071, and will be available for viewing at the meeting.

The next regular meeting of the Board of Education is scheduled for September 18, 2012, at 7:00 p.m. in the Douglas E. Giles Educational Resource Center.

Santee School District complies with the Americans with Disabilities Act. If you require reasonable accommodations including alternate formats for this meeting, contact the Superintendent's Office at (619) 258-2304 at least two (2) days before the meeting date.

Members present:

___ Bartholomew
___ El-Hajj
___ Fox
___ Burns
___ Ryan

OPENING PROCEDURES ITEM A.

1. Call to Order and Welcome – 7:00 p.m.

2. District Mission

Santee School District assures a quality education empowering students to achieve academic excellence and to develop life skills needed for success in a diverse and changing society.

3. Pledge of Allegiance

4. Approval of Agenda for the September 4, 2012 regular meeting

Agenda Item A.

Reports and Presentations Item B.1. Superintendent's Report
Prepared by Dr. Patrick Shaw
September 4, 2012

The following items are presented for Board information:

- 1.1. Developer Fees Collection Report
- 1.2. Use of Facilities
- 1.3. Schedule of Upcoming Events

Agenda Item B.

Requests For Use Of Facilities - September 4, 2012

Group	Location	Date	Days	Time	Attendance	Fees Applied
Cajon Park Annex Reinterpret (Teacher Resource)	Classroom	7/2/12 - 6/30/13	Mon - Sat	8:00 am - 9:00 pm		
Carlton Hills AYSO	Grass Fields	8/1/12 - 1/31/13	Mon - Sat	7:00 am - 9:00 pm	30 - 50	
Carlton Oaks CSF - Heartlight Aerobics Momentum Tutoring	Outside Classroom	9/26/12 - 6/5/13 9/10/12 - 5/30/13	Wednesday Mon - Thurs	2:35 pm - 3:35 pm 2:30 pm - 4:00 pm	10 - 20 20 - 30	
Chet F. Harritt CSF - Heartlight Aerobics	Kinder Yard	9/26/12 - 6/5/13	Wednesday	12:30 pm - 1:30 pm	10 - 25	
Hill Creek AYSO	Grass Fields	8/1/12 - 11/30/12	Mon - Sat	7:00 am - 9:00 pm	30 - 50	
Pepper Drive AYSO	Upper JH Field	8/1/12 - 11/30/12	Mon - Sat	7:00 am - 9:00 pm	30 - 50	
PRIDE Academy (Prospect Avenue) AYSO CSF - Heartlight Aerobics CSF - Heartlight Aerobics	Grass Fields Outside/Library Outside/Library	8/1/12 - 1/31/13 10/10/12 - 6/12/13 10/3/12	Mon - Sat Wednesday Wednesday	7:00 am - 9:00 pm 1:00 pm - 2:00 pm 11:30 am - 12:30 pm	30 - 50 10 - 20 10 - 20	
Rio Seco Santana National Little League	Baseball Fields	8/1/12 - 11/18/12	Mon - Sun	8:00 am - dark	10 - 100	

***NOTE: USE MAY BE LIMITED DUE TO MODERNIZATION AT VARIOUS SITES & FALL CARNIVALS TAKE PRECEDENCE OVER GROUPS.

Schedule of Upcoming Events

Date	Event
September 18	Board Meeting – 7:00 p.m.
September 24	Staff Professional Development Day Non-Student Day
October 2	Board Meeting – 7:00 p.m.
October 16	Board Meeting – 7:00 p.m.
November 6	Election Day Board Meeting – 7:00 p.m.
November 12	Veterans' Day Holiday Schools and Departments Closed
November 19-23	Thanksgiving Holiday Break Schools Closed Departments Closed November 21-23
December 4	Board Meeting – 7:00 p.m.
December 18	Board Meeting – 7:00 p.m.
December 24-January 4	Winter Break Schools Closed
<i>January 7</i>	<i>Staff Professional Development Day Non-Student Day</i>
January 15	Board Meeting – 7:00 p.m.
January 21	Martin Luther King Holiday Schools and Departments Closed
February 5	Board Meeting – 7:00 p.m.
February 11	Lincoln Holiday Schools and Departments Closed
February 18	Washington Holiday Schools and Departments Closed
February 19	Board Meeting – 7:00 p.m.

8/29/2012

Reports and Presentations Item B.2.
Prepared by Dr. Stephanie Pierce
September 4, 2012

Report on 2012 CST Data

BACKGROUND

Tonight Mr. Bonner Montler, Coordinator of Assessments and English Learner Department, will be providing a brief overview of the 2012 CST data recently received by the District.

Agenda Item B.2.

Reports and Presentations B.3.
Prepared by Minnie Malin
September 4, 2012

Bullying Prevention Training

BACKGROUND:

Recently, Board Policy 5131.2 Bullying and Board Policy 5131.3 Bullying Prevention were approved by the Board of Education. Administrative Regulation 5131.3 Bullying Prevention directs site and department administrators to provide training for staff to prevent bullying and develop the knowledge, attitudes, and skills students need to choose alternatives to self-destructive, violent behavior, and dissolve interpersonal and intergroup conflict. Subsequently, administration has prepared a presentation for site and department administrators to use when training staff.

Agenda Item B.3.

PUBLIC COMMUNICATION Item C

During Public Communication, citizens are invited to address the Board of Education about any item not on the agenda. Request-to-speak cards should be submitted in advance. The Board may not take action on any item presented. The Board has a policy limiting any speaker to five minutes. Meetings are recorded.

Agenda Item C.

CONSENT ITEMS Item D.

Items listed under Consent are considered to be routine and are acted on by the Board with a single motion. There is no Board discussion of these items prior to the vote unless a member of the Board, staff, or public requests specific items be considered separately. Citizens are invited at this time to address the Board about any item listed under Consent.

Agenda Item D.

Consent Item D.1.1. Approval of Minutes
Prepared by Dr. Patrick Shaw
September 4, 2012

BACKGROUND:

Presented for Board approval –

- August 21, 2012, regular meeting minutes
- August 6, 2012, special meeting minutes

RECOMMENDATION:

It is recommended that the Board of Education approve the attached minutes with any necessary modifications.

Motion:

Second:

Vote:

Item D.1.1.

**SANTEE SCHOOL DISTRICT
REGULAR MEETING
OF THE BOARD OF EDUCATION**

August 21, 2012
MINUTES

Douglas E. Giles
Educational Resource Center
9619 Cuyamaca Street
Santee, California

President Bartholomew opened the Board Workshop at 6:03 p.m. Attorney Dan Shinoff presented training to the Board Members on Ethics Laws. The workshop included information on conflict of interest responsibilities and Brown Act requirements for public officials. The workshop was concluded at 6:55 p.m.

A. OPENING PROCEDURES

1. Call to Order and Welcome

President Bartholomew called the regular meeting to order at 7:02 p.m.

Members present:

Dan Bartholomew, President
Dianne El-Hajj, Vice President
Ken Fox, Clerk
Dustin Burns, Member
Barbara Ryan, Member

Administration present:

Dr. Patrick Shaw, Superintendent and Secretary to the Board
Karl Christensen, Assistant Superintendent, Business Services
Minnie Malin, Assistant Superintendent, Human Resources/Pupil Services
Dr. Stephanie Pierce, Director, Educational Services
Linda Vail, Executive Assistant and Recording Secretary

2. President Bartholomew invited the audience to recite the District Mission and then invited Shianne Pratt and Camryn Erler-Gill, former students, to lead the members, staff and audience in the Pledge of Allegiance.

3. Approval of Agenda

It was moved and seconded to approve the agenda.

Motion: El-Hajj Second: Ryan Vote: 5-0

President Bartholomew introduced Gabriel Pina, a candidate for school board seat #4 and announced that Dianne El-Hajj is running unopposed for seat #2 and will be serving for another 4 years as a Board Member.

B. REPORTS AND PRESENTATIONS

1. **Superintendent's Report**

- 1.1. Developer Fees Collection Report
- 1.2. Claims Against the District
- 1.3. Schedule of Upcoming Events

2. **Presentation of Promotion Certificates**

The Board presented 8th grade promotion certificates to a group of students that were not able to participate in their schools' promotion ceremonies. The Board Members were very proud of the progress the students had made and the hurdles they have overcome.

3. **Bullying Prevention Training**-This item was omitted and will return on September 4th.

4. **STAR Testing Report to the Board**

Dr. Shaw introduced Bonner Montler, Coordinator of Assessment, who provided the Board with a preliminary report and estimated District API of 874, an 18 point increase from last year. These estimates should be within one point of the State's final calculation. Mr. Montler reported there was growth made in proficiency and a decrease in many areas of below basic. The results were delayed because of security leaks in some middle and high schools. The results from the State are expected on October 2. The information will be available to the public on August 31st and mailed home to parents very soon. Mr. Montler will return to the Board on September 4th with a more detailed report.

C. PUBLIC COMMUNICATION

President Bartholomew invited members of the audience to address the Board about any item not on the agenda. Public speakers were as follows:

- Eid Fakhouri, Santee resident and vice chair of the ICO: Mr. Fakhouri reported the City of San Diego Planning Commission recently voted 4-1 against the Quail Brush project. He believes the Board should oppose the project because it will provide toxic emissions and create noise that will impact children. Cogentrix has lobbied the Chamber of Commerce but the business community that supported Prop R opposes the project. If the power plant is built in the proposed location there will be a decrease in property values in Santee, thereby affecting the tax assessments the District is projecting to pay back the Prop R bonds. There is 700 megawatts of untapped power currently not being used and if the power were really needed, a power plant could be built near the Sonrise Power Link and hooked into the Link. Mr. Fakhouri said the ICOC has an agenda item to discuss the power plant at their next ICOC meeting and he believes they will be formally opposing the construction of the power plant.
- Retha Knight, community member: Ms. Knight said she does not know why the Board has not written a letter of opposition regarding the Quail Brush Power Plant. She said if the power plant operated at the projected 43%, it would be operating for 3800 hours during the hot summer months. Ms. Knight reminded the Board that public comments are due by October 10th, according to the CEC schedule.

D. CONSENT ITEMS

Items listed under Consent are considered to be routine and are all acted on by the Board with one single motion. President Bartholomew invited comments from the public on any item listed under Consent.

- 1.1. **Approval of Minutes**
- 2.1. **Approval/Ratification of Travel Requests**
- 2.2. **Approval/Ratification of Expenditure Warrants**
- 2.3. **Approval/Ratification of Purchase Orders**
- 2.4. **Acceptance of Donations**
- 2.5. **Approval/Ratification of Revolving Cash Report**
- 2.6. **Authorization to Declare as Surplus and Dispose of District Vehicles**
- 2.7. **Approval/Ratification of Interdistrict Attendance Agreement**
- 3.1. **Approval of Amended Excel Therapy Agreement for Language Speech Therapists**
- 3.2. **Approval of AccentCare Home Health of California, Inc. Contract for Nursing Services**
- 3.3. **Approval of User Access Agreement with California Immunization Registry (CAIR)**
- 4.1. **Personnel, Regular**
- 4.2. **Approval of Readmission of Expelled Students**
- 4.3. **Approval of Memorandum of Understanding with Command Navy Region Southwest Child and Youth Support Program**
- 4.4. **Approval of Memorandum of Understanding with Jewish Family Services to Provide Parenting Series**

It was moved and seconded to approve Consent Items.

Motion: Ryan **Second:** Burns **Vote:** 5-0

E. DISCUSSION AND/OR ACTION ITEMS

President Bartholomew invited comments from the public on any item listed under Discussion and/or Action.

1.1. Storm Water Management Plan Annual Report

Karl Christensen reported that on May 31, 2006, the District adopted a Storm Water Management Plan to prevent polluted storm water runoff according to State requirements. District staff has made substantial progress in implementing the Plan. Each year, the requirements for storm water sampling, prevention, and education efforts increase and this year is no exception.

On July 1, 2012, stricter requirements became effective which now require us to perform storm water testing in the vehicle maintenance area four times per year, perform storm water sampling and lab testing for every storm event during all future construction projects, and to comply with higher restrictions enforced by local municipalities.

In addition to complying with these new requirements, Administration will be concentrating efforts during 2012-13 on the following areas of the Plan: adopting revised Board policies, including Storm Water Management language on all purchase orders and facility use agreements, distributing and posting public

education materials at all schools, and adding the Storm Water Management Plan to the District website. Mr. Christensen said Directors Christina Becker and Debbie Griffin oversee these requirements. Administration has submitted the Storm Water Management Plan Annual Report to the Board and requested acceptance. There were no questions or comments from Board members. Member Burns moved to accept the Storm Water Management Plan Annual Report.

Motion: Burns

Second: Fox

Vote: 5-0

1.2. California Uniform Public Construction Cost Accounting Commission (CUPCCAC) Program to Increase Bid Limit Requirements

Karl Christensen reported that while researching and strategizing methods for digging water wells at one of our sites, Administration became aware of a program that has been in place since 1983 whereby school districts can obtain additional flexibility for procuring services for public works projects. Ordinarily, these types of projects must be formally bid if the cost will exceed \$15,000. This limitation has been in effect for a long time and unlike bid limits for goods, the amount has not increased for inflation and therefore has been fixed at the same dollar amount for many years. The administrative cost for bidding projects has been increasing over the years. The costs include staff time to prepare bid documents, legal costs for review of documents, advertising costs, and staff time to analyze submitted bids. These costs can be several thousand dollars for each bid depending on circumstances. The bidding process can also delay projects due to the time for processing, notifications, and acceptance.

In 1983, the California Uniform Public Construction Cost Accounting Commission (CUPCCAC) was established to create an alternative method for bidding public works projects. By complying with the requirements of this program, public works projects of \$45,000 or less may be performed by employees of a public agency and public works projects of \$175,000 or less can be performed using informal procedures in lieu of formal bidding.

The agency must comply with the cost accounting procedures established by the commission. The Commission has ruled that the California School Accounting Manual, which governs our District accounting system, meets this requirement. The agency then maintains a list of qualified contractors identified according to categories of work and updates this list each November through a written notice process. If the CUPCCAC method is chosen for procuring services for a public works projects, notices are sent to contractors on the list who then submit bids. The agency may select the lowest responsive bidder if the amount is \$175,000 or less, or in some limited cases as much as \$187,500.

If Santee School District decides to participate in this program, there is no commitment to use this method for some or all public works projects. Each project would be submitted to the Board for authorization to either bid or use the CUPCCAC method.

There are currently 270 local education agencies throughout California who are approved to use this process including eight school districts in San Diego County. If the Board is interested in participating in this program, Administration will bring back a resolution for approval at the next Board meeting and follow with revised Board policies as needed.

President Bartholomew asked Mr. Christensen to provide an example. Mr. Christensen said an example may be a project of \$100,000 that would ordinarily go out for formal bid and follow the formal process to open bid and select a contractor. Using CUPCCAC, there is an established list of approved contractors. The District would send out notices to these contractors and they would submit informal bids. The District would then choose the lowest responsive bidder if the project is under \$175,000. This process saves staff labor and administrative and advertising costs that would be incurred with the formal bid process.

President Bartholomew asked if there is still a tight time frame or are the parameters relaxed. Mr. Christensen will investigate but believes the District can set our own timeline to receive their bids. The formal bid process uses a lot of time for the advertising process as they must be advertised twice.

Member Ryan said given the scrutiny that all public elected bodies are under today, we want to make sure we are complying with all regulations. She was glad this option is available to school districts. She asked if the Board could make the threshold lower than the \$175,000 if they desired. Mr. Christensen said yes, through Board Policy.

Member El-Hajj asked if the bids received would it still come back for Board approval. Mr. Christensen said Administration would bring all items for approval before a project was initiated or a contract signed.

Member Burns said in order to provide transparency, he would like to see the options and the recommendations from administration in the Board items when these items come to the Board. Mr. Christensen will bring a resolution to participate in the CUPCCAC program to a future meeting for Board approval.

1.3. Update on Castlerock Project Mitigation Discussions with Pardee Homes

Karl Christensen provided an update on the Castlerock residential development, a 430 home master planned community to be built by Pardee Homes off of Mast Boulevard across from West Hills High School. Current projections indicate that this project would generate 195 students for our District and it is currently within the Carlton Oaks attendance area. Administration met with Pardee last week and was provided with a timeline for development. They anticipate City Council approval early in 2013, approval of the final map in early 2014, models ready to begin sales in fall of 2014, and full absorption within the next 2-3 years.

On May 1, 2012, the Board gave authorization for Administration to explore the possibility of creating a Community Facilities District (CFD) for this project in lieu of collecting standard developer fees. A CFD essentially transfers mitigation of school impacts from the Developer to the homeowners by assessing an annual special tax on the home for a number of years. This is sometimes called a Mello-Roos tax. These annual special taxes can then be used as a revenue stream to issue a debt instrument, such as a Certificate of Participation or a Lease Revenue Bond, to fund additional classrooms needed to service the students generated from the Project.

The Developer benefits from this kind of arrangement primarily by improving their cash flow projections because rather than paying developer fees up front, they generally pay the cost of forming the CFD and forego the large cash outlay. The District could benefit from using a CFD to mitigate school facility impacts if it can be structured to generate significantly more revenue than could be generated with developer fees.

If we use Level 1 developer fees and project forward to 2014, when construction on this project is expected to begin, it would result in approximately \$1.85 million in developer fee income paid at the time building permits are pulled.

During the meeting Pardee shared their interests in mitigating the school facility impact for this project including discussion about the possibility of forming a CFD. Pardee indicated an interest in keeping the total tax bill for the homeowners, including the annual special tax, well below 2% of value. With a CFD arrangement there is District administrative overhead, increased public scrutiny of dollars spent, and the potential for having to compromise on the terms of a mitigation agreement. They also stated a high priority interest of having Carlton Oaks be the school of attendance and including some language in the mitigation agreement that would give priority attendance at Carlton Oaks to Castlerock residents since informing homeowners that their schools are within walking distance is a good selling point for them.

Mr. Christensen wished to discuss with the Board attendance boundaries, the priority attendance request, and developer fees versus a CFD arrangement.

Mr. Christensen shared that Carlton Oaks is currently at capacity with 890 students. Carlton Hills and Sycamore Canyon both have classroom space so it is assumed there would be less mitigation required from Pardee. No decision needs to be made right away and Mr. Christensen recommended that a formal enrollment projection be done using Decision InSite, which uses web based software that can provide complex projections by schools which then could be merged with capacity analyses. The cost for this can be paid from Developer Fee funds. A mitigation agreement must be in place sometime within the first six months of 2013. He suggested scheduling a Board workshop for January to discuss these items in more detail.

Member Ryan asked if the development is located in the San Diego City limits. Mr. Christensen said yes, but they are seeking annexation to Santee. Member Ryan said the boundary issue may depend on what would have to be done at Carlton Oaks and what it would cost. She is not in favor of priority attendance. She would consider a CFD versus developer fees but it would depend on what it would cost to provide adequate facilities at Carlton Oaks. Member Ryan does support doing enrollment projections.

Mr. Christensen said he would like to get Eric Hall's perspective on the value of a CFD and bring that information in a future Board presentation.

Administration also anticipates the need for up to 10 mental health assessments and is presenting a contract with Vista Hill d/b/a Guidance Progress Services, to provide these assessments. Member Ryan said she has had a conversation with Hope Michel about this item and moved to approve the Master Contracts for Nonpublic, Nonsectarian Agency Services with Vista Hill for Educationally Related Mental Health Services (ERMHS) for the term of September 1, 2012 through June 30, 2013.

Motion: Ryan **Second:** El-Hajj **Vote:** 5-0

F. BOARD POLICIES AND BYLAWS

1.1. Second Reading: BP 1230

Revised Board Policy 1230, School Connected Organizations was submitted to the Board for a second reading and Board Adoption. Member Burns moved to approved the revisions to Board Policy 1230.

Motion: Burns **Second:** Ryan **Vote:** 5-0

G. BOARD COMMUNICATION

Member Burns said he was looking forward to Bullying Presentation and will be anticipating the presentation at the next Board meeting. He shared information from www.bullying.gov about bringing the community into the education and prevention of bullying. Member Burns would like Administration to explore implementing a "hot line" for kids to call in to report bullying.

Member El-Hajj reported she stopped by Carlton Oaks and Carlton Hills on School Beautification Day. The volunteers were all working very hard and it was a very hot day. While at Carlton Hills, the Start Smart busses returned and the kids and parents were so excited with their shopping bags full of back to school clothes. This is a wonderful program provided by the Phil Mickelson Foundation.

Member Fox attended the Professional Leadership Team meeting and said it was a good idea to have the school secretaries attend.

Member Ryan questioned if it was appropriate for the ICOC to take a position on the Quail Brush Project or any community project not affiliated with Prop R. Mr. Christensen said the September ICOC meeting had been cancelled, so the next meeting will be in December. Member Ryan asked Administration to check with legal counsel to determine if the ICOC can vote to take a position or direct the School Board to take a position.

Member Ryan reported that Poway School District is hearing a lot from their community about the CAB bonds. She was under a different impression about the interest on these types of bonds. She said the board needs to discuss how to address our community and provide an explanation about why the decisions were made, that they were made during tough times, the Board faced equity concerns, where we were and how this moved us forward, what this brought for our children today, and given the economic time what was saved in building costs. Providing talking points will help to prevent the discussion from becoming political. The Board may wish to bring this discussion as a meeting agenda item. Administration will put information together and bring it back to the Board for discussion.

Member El-Hajj mentioned that all of the Board members were concerned about the appearance of the front of the ERC building. There is a lot of debris and the plants look very tired. Dr. Shaw said he noticed it as well and will see that it is addressed.

A draft for the Santee Magazine article was presented and the Board members thought it looked great. It will be submitted for publication in the October 2012 issue.

Dr. Shaw reminded Board Members about the Welcome Back event on Wednesday morning and shared his focus will be a review of the foundations of the Strategic Plan.

Dr. Shaw shared the County School Board had adopted a resolution supporting both of the November ballot initiatives. The Board did not have an interest in a resolution coming forward for this.

Member Burns said there needs to be congratulations and celebration for staff at schools for the API gains. Dr. Shaw will plan something to recognize the hard work and accomplishments.

H. CLOSED SESSION

President Bartholomew announced that the Board would meet in closed session for:

1. **Public Employee Discipline/Dismissal/Release** (Govt. Code § 54957)

The Board entered closed session at 8:55 p.m.

I. RECONVENE TO PUBLIC SESSION

The Board reconvened to public session at 10:30 p.m. No action was reported.

J. ADJOURNMENT

The January 3, 2012 regular meeting adjourned at 10:30 p.m.

SANTEE SCHOOL DISTRICT
SPECIAL MEETING
OF THE BOARD OF EDUCATION

June 20, 2012
MINUTES

Douglas E. Giles
Educational Resource Center
9619 Cuyamaca Street
Santee, California

A. OPENING PROCEDURES

1. Call to Order and Welcome

President Bartholomew called the meeting to order at 6:00 p.m.

Members present:

Dan Bartholomew, President
Dianne El-Hajj, Vice President
Ken Fox, Clerk
Dustin Burns, Member
Barbara Ryan, Member

Staff present:

Linda Vail, Executive Assistant and Recording Secretary

B. PUBLIC COMMUNICATION

During this time, citizens are invited to address the Board of Education about any item on this special meeting agenda. There were no members of the public present.

C. DISCUSSION AND/OR ACTION ITEMS

1. District Strengths and Needs

Ken Noonan and Dr. George Bloch shared a summary of the stakeholder interviews. The charts with all of the comments received were displayed throughout the room. Mr. Noonan was pleased to report they received very few negative comments about the District and overall the comments were very positive. The Board reviewed the information obtained from group and individual meetings regarding the strengths and needs of the District and compared the information with that which was previously identified by the Board. Based on this information, the Board included additional strengths and needs to their initial list and prioritize the list to develop a recruitment brochure for the Superintendent position. The list of strengths of the District included lower class sizes, the K-8 grade configuration, high expectations for all students, high achievement (all schools over 800 API), a 21st Century learning focus, new and modernized facilities, a strong parental and community support, highly qualified faculty and staff, a safe learning environment, and a financially sound district.

2. Desired Characteristics of a Superintendent

Based on the prioritization of strengths and needs of the District, the Board determined the characteristics of a new Superintendent that would be necessary to maintain and improve upon the strengths and meet the needs of the District. They also discussed a number of focus areas for a new Superintendent to be included in the recruitment brochure. The focus areas included maintaining the current fiscal solvency, developing a stronger culture of communication, securing resources for technology, continuing to improve academic achievement for all students, implementing the current Strategic Plan, fostering student creativity and innovation, enhancing middle school electives, securing resources for professional development, developing an asset management plan, and becoming visible and engaged in the community.

The characteristics desired for a new Superintendent include a background in the implementation of a strategic plan, a strong curriculum leader, high expectations, a demonstrated record for improving academic achievement, a visionary, knowledge of all aspects of a district and the ability to create a unified district team, an excellent communicator, is a team builder and a leader people want to follow, maintains

the highest standards of ethics, honesty, and integrity, the ability to make complex issues understandable, and is willing to get to know the community and people of Santee and develop avenues for community involvement.

3. Superintendent Search Brochure

Together with The Cosca Group, the Board developed the content to be submitted for a recruitment brochure.

D. ADJOURNMENT

With no further business to be discussed, the August 6, 2012 special meeting was adjourned at 8:10 p.m.

Ken Fox, Clerk

Dr. Patrick Shaw, Secretary

Consent Item D.2.1. Approval/Ratification of Revolving Cash Report
Prepared by Karl Christensen
September 4, 2012

BACKGROUND:

The Revolving Cash Fund of \$15,000 is used for prompt payment to vendors and saves the costs associated with processing payments of small amounts through the County Superintendent of Schools. The attached report of numerical listings by check number include the issue date, name of payee, a general description of items purchased, and the amount of the check.

RECOMMENDATION:

Administration recommends approval of check #22251 on the \$15,000 Revolving Cash Account.

This recommendation supports the following District goal:

Fiscal Accountability

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT:

The fiscal impact is \$76.44 as disclosed on the following report.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion:		Second:		Vote:		Agenda Item D.2.1.
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SANTEE SCHOOL DISTRICT
REVOLVING CASH REPORT- \$15,000

Date	Number	Name	Memo	Amount
08/21/12	22251	Carlton Oaks	E-Scrip Deposits (Not-Reimbursable)	70.96
		Total Checks Written		\$70.96
		Bank Fees		5.48
		Total to be Reimbursed		\$76.44

BACKGROUND:

Board of Education policy #3290 specifies that gifts and donations, with a value over \$50, must be officially received by the Board of Education. The following donation has been offered to the District:

<i>Item</i>	<i>Approximate Value</i>	<i>Donated By</i>	<i>Designated For Use At</i>
85 Backpacks Filled With School Supplies	\$800.00	Santee Blue Thong (footwear) Society	Districtwide
TOTAL DONATIONS RECEIVED	\$800.00		

RECOMMENDATION:

It is recommended that the Board of Education accept of the donation listed above for the District.

This recommendation supports the following District goals:

Fiscal Accountability

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

Educational Achievement

- Assure the highest level of educational achievement for all students.

FISCAL IMPACT:

The donation above is valued at \$800.00.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion:		Second:		Vote:		Agenda Item D.2.2.
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Consent Item D.2.3.
Prepared by Karl Christensen
September 4, 2012

Adoption of Resolution #1213-05 to Certify 2011-12
Gann Limit Appropriations Recalculation and an
Estimated Limit for 2012-13

BACKGROUND:

In 1979, California voters approved a spending limit for State and local government agencies including school districts. California State Constitution, Article XIII B, requires that each district annually prepare a resolution for Board approval which reflects the funds subject to the Gann Limit Appropriation for fiscal year 2011-12 and an estimate for fiscal year 2012-13.

RECOMMENDATION:

It is recommended that the Board of Education adopt Resolution #1213-05 for the recalculation of appropriation limit and funds subject to the Gann Limit for the fiscal year 2011-12 and an estimate for 2012-13.

This recommendation supports the following District goal:

Fiscal Accountability

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT:

The 2011-12 appropriations subject to the Gann limitation are \$31,260,400 and the 2012-13 appropriations subject to the Gann limitation are estimated to be \$30,757,945.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion:		Second:		Vote:		Agenda Item D.2.3.
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**RESOLUTION #1213-05
RESOLUTION OF THE SANTEE SCHOOL DISTRICT
TO CERTIFY THE 2011-12 GANN LIMIT APPROPRIATIONS RECALCULATION
AND AN ESTIMATED LIMIT FOR 2012-13**

On motion of _____ and seconded by _____, the following resolution is hereby adopted:

WHEREAS, in November of 1979, the California electorate did adopt Proposition 4, commonly called the Gann Amendment, which added Article XIII-B to the California Constitution; and,

WHEREAS, the provisions of that Article establish maximum appropriation limitations, commonly called "Gann Limits," for public agencies, including school districts; and,

WHEREAS, the District must establish a revised Gann limit for the 2011-12 fiscal year and a projected Gann Limit for the 2012-13 fiscal year in accordance with the provisions of Article XIII-B and applicable statutory law;

NOW, THEREFORE, BE IT RESOLVED that this Board does provide public notice that the attached calculations and documentation of the Gann limits for the 2011-12 and 2012-13 fiscal years are made in accord with applicable constitutional and statutory law;

AND BE IT FURTHER RESOLVED that this Board does hereby declare that the appropriations in the Budget for the 2011-12 and 2012-13 fiscal years do not exceed the limitations imposed by Proposition 4;

AND BE IT FURTHER RESOLVED that the Superintendent provides copies of this resolution along with the appropriate attachments to interested citizens of this district.

PASSED AND ADOPTED by the Santee School District Board of Education on the 4th day of September, 2012, by the following vote:

AYES:

NOES:

ABSENT:

STATE OF CALIFORNIA)
COUNTY OF SAN DIEGO)

I, Ken Fox, Clerk of the Board of Education of the Santee School District, do hereby certify that the foregoing is a full, true, and correct copy of a resolution adopted by said Board at the regular meeting thereof at the time and place of vote stated, which resolution is on file and of record in the office of said Board.

Clerk of the Board of Education

Consent Item D.2.4.
Prepared by Karl Christensen
September 4, 2012

Authorization to File Operations Application of Intent
to Participate in the 2012-13 Class Size Reduction
(CSR) Program

BACKGROUND:

Each year, the District must apply to participate in the K-3 Class Size Reduction Program. Adoption of the application authorizes participation in this program in grades K-3 at all schools. The application was sent to the California Department of Education. Additionally, it is recommended that Karl Christensen, Assistant Superintendent of Business Services, serve as the Board’s representative for the class size reduction application and certification of implementation.

RECOMMENDATION:

It is recommended that the Board of Education authorize/ratify the filing of the 2012-13 Operations Application for the K-3 Class Size Reduction Program and recommends that Karl Christensen, Assistant Superintendent of Business Services, serve as the Board’s representative for the class size reduction application and certification of implementation.

This recommendation supports the following District goals:

Fiscal Accountability

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

Learning Environment

- Provide a safe, engaging environment that promotes creativity, innovation, and personalized learning.

FISCAL IMPACT:

The District will receive approximately \$1,993,131 from Class Size Reduction operations revenue to pay for the teachers’ salaries and benefits.

STUDENT ACHIEVEMENT IMPACT:

The class size reduction program with a student/teacher ratio of 24:1 is one factor in potentially promoting student achievement.

Motion:		Second:		Vote:		Agenda Item D.2.4.
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Consent Item D.3.1.
Prepared by Karl Christensen
September 4, 2012

Approval of Ninyo & Moore to Conduct a
Geological Evaluation for the Pepper Drive
Administration/Learning Resource Center Joint Use
Building

BACKGROUND:

At the June 27, 2012 State Allocation Board meeting, the District was awarded a Joint Use Grant apportionment of \$1,063,026 to construct a new Administration/Learning Resource Center at Pepper Drive. In order to finalize DSA plans for this project, it is necessary to conduct a geological evaluation (i.e. soils testing) of the site.

Ninyo & Moore has provided exemplary service to the District throughout many of the CIP projects. They have provided a proposal of \$6,200 to conduct the geological evaluation for Pepper Drive. Staff has reviewed the proposal and determined that it is fair and reasonable.

RECOMMENDATION:

It is recommended that the Board of Education approve Ninyo & Moore to conduct a geological evaluation at Pepper Drive School for construction of a Joint Use Administration/Learning Resource Center building.

This item supports the following District goals:

Learning Environment

- Provide a safe, engaging environment that promotes creativity, innovation, and personalized learning.

Fiscal Accountability

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT:

The fiscal impact is \$6,200 to be paid from CIP funds

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion:		Second:		Vote:		Agenda Item D.3.1.
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August 23, 2012
Project No. 106112001

Ms. Christina Becker
Santee School District
9625 Cuyamaca Street
Santee, California 92071

Subject: Geotechnical Evaluation
Pepper Drive School, Library/Administration Building Addition
1935 Marlinda Way, Santee, California

Dear Ms. Becker:

In accordance with your request, we have prepared this proposal to perform a geotechnical evaluation for the new Library/Administration building at Pepper Drive at 1935 Marlinda Way in Santee, California. We understand that the new building will be a one-story structure with a footprint of approximately 6,000 square feet. As you are aware, Ninyo & Moore has performed a previous geotechnical evaluation at the school site for the new classroom building project.

SCOPE OF SERVICES

Based on our current understanding of the project, we propose the following scope of services:

- Reviewing readily available pertinent geotechnical reports; published and in-house geotechnical literature; topographic, geologic, and fault maps; and historic stereoscopic aerial photographs.
- Performing a field reconnaissance to observe site conditions and to locate and mark proposed exploratory excavations.
- Coordinating and mobilizing for the subsurface exploration. Mark-out of existing underground utilities will be conducted through Underground Service Alert and a private utility locating firm.
- Performing a subsurface evaluation to consist of the excavating, logging, and sampling of two exploratory borings in the area of the proposed library/administration building. Soil samples will be secured at selected intervals from within the borings and will be transported to our in-house laboratory for testing.
- Laboratory testing on representative soil samples to evaluate design parameters and soil characteristics.
- Preparing a geotechnical report to present our conclusions and to provide our geotechnical recommendations for the design and construction of the proposed project improvements.

5710 Ruffin Road • San Diego, California 92123 • Phone (858) 576-1000 • Fax (858) 576-9600

San Diego • Irvine • Los Angeles • Rancho Cucamonga • Oakland • San Francisco • Sacramento
Las Vegas • Phoenix • Tucson • Prescott Valley • Denver • El Paso • Houston



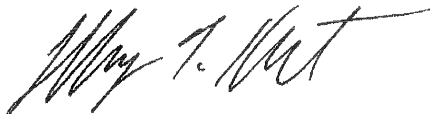
FEE ESTIMATE

Our fees for the services described for the project will be invoiced on a lump sum basis. The fee to perform the scope of services described above will be \$6,200 (Six Thousand Two Hundred Dollars).

SCHEDULING

We are prepared to begin our services immediately upon receiving your written authorization to proceed. We anticipate that scheduling of equipment for the geotechnical evaluation will take one week. However, we understand that drilling activities may be performed on September 24, 2012. Our field work will take approximately one day to perform. We expect that the geotechnical design report will be finished within approximately three weeks following the performance of the field activities. If this proposal meets with your approval, please forward us your contract documents for signature.

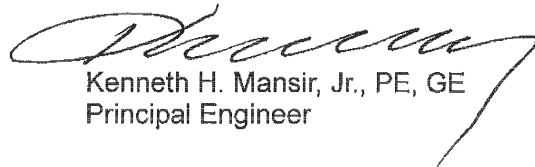
Respectfully submitted,
NINYO & MOORE



Jeffrey T. Kent, PE, GE
Senior Engineer

JTK/KHM/mmd

Distribution: (1) Addressee



Kenneth H. Mansir, Jr., PE, GE
Principal Engineer

Consent Item D.4.1.

Approval of Agreement with Sunbelt Staffing for Speech Therapist Services

Prepared by Dr. Stephanie Pierce
September 4, 2012

BACKGROUND:

As part of a student's Individual Education Program (IEP), language speech therapy services are necessary in order for some special education students to demonstrate educational progress.

There are currently Santee School District postings for Language Speech and Hearing Specialist positions; however, in the interim we must provide this service. Until permanent employees are hired, Sunbelt Staffing is able to provide the support needed.

On August 21, 2012, the Board approved an agreement with Excel Therapy for 2.5 FTE language speech therapists at an annual cost for the regular school year of \$193,050,000. Since that time, the .50 FTE language speech therapist through Excel Therapy resigned.

RECOMMENDATION:

Administration recommends that the Board of Education approve the agreement with Sunbelt Staffing for .50 FTE language speech therapy services for the term of September 5, 2012 through June 30, 2013.

This recommendation supports the following District goal:

- Assure the highest level of educational achievement for all students.

FISCAL IMPACT:

The annual cost for the regular school year for language speech therapy services through Sunbelt Staffing is \$41,437.50. The .50 FTE hourly rate is \$75.00 per hour, 16.25 hours a week.

STUDENT ACHIEVEMENT:

Language speech therapy services are necessary for some special education students to demonstrate educational progress.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.4.1.

Sunbelt Staffing, LLC, a Florida corporation (hereafter referred to as "Sunbelt") and

Santee School District
(Client Name)

whose location is

9619 Cuyamaca Street
(Street Address)

Santee, CA 92071
(City, State, Zip)

(hereafter referred to as "Client")

enter into this non-exclusive Client Services Agreement for the purpose of referring and placing Healthcare Professionals ("HCPs") with Client. This Agreement shall govern the overall terms of the relationship, while a separate Assignment Confirmation (Addendum A) for each placement will outline specifics as to bill rates, personnel, and assignment lengths.

1. **Scope of Services.** Sunbelt will use its commercially reasonable efforts to provide HCPs for assignment with Client. Sunbelt will be responsible for payment of each HCP's wages and applicable payroll taxes, deductions, and insurance, including workers compensation, general liability and professional liability coverage for the benefit of the HCPs. If a HCP is unable to complete the specified assignment, Sunbelt will use its commercially reasonable efforts to find a replacement in a timely manner.
2. **Independent Contractor.** The parties hereto specify and intend that the relationship of each to the other is that of an independent contractor, that each HCP shall be an employee of Sunbelt and that no qualified HCP shall at any time be an employee of Client, unless the parties shall otherwise agree in writing. Sunbelt agrees to provide and maintain all payroll services for any qualified HCP placed with Client, to maintain payroll records and to withhold and remit all payroll taxes and social security payments. Sunbelt does not ordinarily use subcontractors in providing services. Should the need to use a separate staffing firm or independent contractor arise, Sunbelt will notify Client in advance of the assignment in order to receive approval of this arrangement.
3. **Insurance.** Sunbelt will maintain Worker's Compensation and Employer Liability insurance in accordance with state regulations. General Liability insurance will be maintained at a minimum level of two million dollars (\$2,000,000) per occurrence and four million dollars (\$4,000,000) aggregate. Excess liability insurance will be maintained at a minimum level of five million dollars (\$5,000,000) per occurrence/aggregate. Professional Liability insurance will be maintained at a minimum level of one million dollars (\$1,000,000) per occurrence and three million dollars (\$3,000,000) aggregate.
4. **Competency.** Sunbelt will conduct comprehensive pre-employment screening to provide licensed HCPs who meet applicable professional standards. Sunbelt will endeavor to present only HCPs who are qualified for Client's open position(s) on job requirements established by Client either verbally or in writing. While Sunbelt will make every effort to pre-screen job candidates based on these requirements, Client acknowledges the candidate assignment decision is ultimately the responsibility of the Client. To this end, Sunbelt will make available to Client all appropriate HCP records that Sunbelt may permissibly disclose (e.g. skills checklist(s), work history, etc.) and will facilitate an interview between Client and HCP in order to assist Client in the hiring decision.
5. **On-Site Responsibility.** Client is responsible for providing all support, facilities, training, direction, and means for the HCP to complete the assignment. Client acknowledges that Sunbelt is not providing nursing or healthcare services, but rather is providing candidate identification and placement services. As such, Client is responsible for the HCP's adherence to the applicable standard of care and acknowledges that Sunbelt is not responsible for the HCP's on-site performance. Client warrants that its facilities and operations will comply at all times with all federal, state and local safety and health laws, regulations and standards, including OSHA standards, and that Client will be responsible for providing all safety training and equipment, and for each HCP's compliance with health and safety requirements, including those instituted by Client.
6. **Employment of HCPs.** Client agrees that it will not directly or indirectly, personally or through an agent or agency, contract with or employ any HCP introduced or referred by Sunbelt for a period of one year after the latest date of introduction, referral, or placement. If Client or its affiliate enters into such a relationship or refers HCP to a third party for employment, Client agrees to pay an amount equal to \$18,500 or thirty-five (35) percent (whichever is greater) of the HCP's first year's annual salary, including any signing bonus, as agreed upon at the time of hiring. Payment is due and payable to Sunbelt upon start date.
7. **Equal Opportunity.** It is the policy of Sunbelt to provide equal opportunity to all HCPs for employment. Sunbelt and Client will screen based on merit only. All HCPs will be free from discrimination due to race, religion, color, sex, national origin, age, or disability.
8. **Professional Fees.** Client will pay Sunbelt based on the service charges specified in the Assignment Confirmation included as an addendum to this Agreement. Client will pay a one-time fee of four hundred dollars (\$400.00) to cover travel and relocation expenses for each HCP assigned to Client facility(ies).

9. **Payment Terms.** Client will be billed on a weekly basis for all services provided during the previous week. Payment is due upon receipt of invoice and shall be considered in default thirty (30) days from issuance of Sunbelt invoice, after which time a default charge will be imposed at one and one-half percent (1^{1/2}%) per month on unpaid balances (annual percentage rate of eighteen percent (18%)) or the maximum legal interest rate, whichever is lower. Client agrees to pay all necessary collection costs of amounts past due, including reasonable attorney's fees and costs. Sunbelt reserves the right, at its option, to discontinue any extension of credit. Please provide billing address below:

Client to complete billing information

Client Name: _____

Billing Address: _____

City, State, Zip: _____

Attention: _____

Telephone: _____

10. **Limitation of Liability.** NEITHER PARTY SHALL BE LIABLE TO THE OTHER WHATSOEVER FOR ANY SPECIAL, CONSEQUENTIAL, INDIRECT, EXEMPLARY OR PUNITIVE DAMAGES, INCLUDING ANY DAMAGES ON ACCOUNT OF LOST PROFITS, LOST DATA, LOSS OF USE OF DATA, OR LOST OPPORTUNITY, WHETHER OR NOT PLACED ON NOTICE OF ANY SUCH ALLEGED DAMAGES AND REGARDLESS OF THE FORM OF ACTION IN WHICH SUCH DAMAGES MAY BE SOUGHT. THE FEES AND BILLINGS DUE UNDER THIS AGREEMENT ARE NOT CONSIDERED SPECIAL DAMAGES OR LOST PROFITS AND SHALL NOT BE LIMITED BY THESE PROVISIONS.

11. **Incident and Error Tracking.** Client will report to Sunbelt any performance issues, incidents, errors and other events related to the care and services provided by Sunbelt employees. Sunbelt will document reported incidents in employee's personnel file and track all such events for quality assurance purposes. Client will report to Sunbelt any performance issues, incidents, errors and other events related to the care and services provided by Sunbelt employees. Sunbelt will document reported incidents in employee's personnel file and track all such events for quality assurance purposes. All supporting documentation is required within seventy two (72) hours of the occurrence.

12. **Reporting of Work-Related Injuries.** Client will maintain a safe working environment and provide all appropriate personal protective equipment as deemed appropriate for unit to which Sunbelt Staffing's HCP has been assigned. Client ensures compliance with all applicable OSHA obligations to include general training on the reporting of work-place injuries, incidents, and occupational exposure to bloodborne pathogens occurring at Client facility. Records of such occurrences must be maintained by the Client and accessible to Sunbelt Staffing within guidelines set forth by governing entities. In the event of work-place injury, incident or exposure, each affected HCP will contact their immediate Client-appointed supervisor and report to the applicable treating department as per Client protocol. HCP shall also report work-place injury, incident or exposure to Sunbelt Staffing concurrently with Client. If Sunbelt Staffing's HCPs are not eligible for treatment of work-place injury, incident or exposure by Client or if reporting requirements change during the term of this Agreement, Client is responsible for written notification of such information to both Sunbelt Staffing and Sunbelt Staffing's HCP.

13. **Termination with Cause.** Client may request removal of HCP due to performance issues, misconduct or failure to pass any physical, drug screen or other assessment, immediate written and verbal notice. All supporting documentation specifying the reasons and facts of the termination is required within forty-eight (48) hours of termination. If the Client does not provide such documentation within the required timeframe, Client will be assessed as liquidated damages and not as a penalty, an amount equal to one (1) week of billing. The parties agree that Sunbelt's HCPs are an integral part of its operation and a resource that may have been developed over a number of years. Any delay or absence of a written and verbal notice could result in lost revenue or other consequences not foreseen at this time and therefore the liquidated damages are not unreasonable to the probable loss to be suffered by Sunbelt in the event of your breach of this provision. Client will be responsible for all professional fees (and expenses if applicable) up to the point of termination. Termination with cause must be documented prior to termination in accordance with the Incident and Error Tracking procedures set forth in paragraph 11 of this agreement. Sunbelt shall have seventy-two (72) hours to refill the position in the event of termination with cause.

14. **Termination without Cause.** Client may cancel an assignment with sixty (60) days written notice. Client is responsible for all charges and fees prior to cancellation date and through the 60-day period of notice. In the event Client is unable to provide sixty (60) days notice of termination, Client will be billed for sixty (60) days at the agreed upon regular bill rate and minimum hours. In the event of termination without cause, Client will be responsible for any housing and travel costs actually incurred by Sunbelt as a result of such cancellation.

15. **Guaranteed Minimum Hours.** Client agrees to provide HCP the guaranteed number of work hours per week specified in the attached Assignment Confirmation Addendum A. Cancellation of prescheduled shift(s) or reduction in work hours by Client will be billed reflecting the guaranteed minimum work hours.

16. **Holiday Policy.** Client agrees to pay 1.5 times the regular Bill Rate for hours worked on the following observed holidays: New Years Day, Memorial Day, July 4th, Labor Day, Thanksgiving Day and Christmas Day.

17. **Unscheduled Facility Closure Policy.** Sunbelt will incur fixed expenses over the entire course of an HCP's contract assignment with Client related to the HCP's housing and per diem costs. The parties agree that in the event of an unforeseen or unexpected interruption in an HCP's assignment resulting from an unscheduled closure, complete or partial, of Client's facilities due to natural or manmade disasters, such as, and without limiting the generality of the foregoing, fire, storms, flooding, earthquake, labor unrest, riots, and/or acts of terrorism or war (each an "Unscheduled Closure"), Client will be invoiced and shall pay for each such affected HCP's services at the reduced rate of \$100 per day for each day that the HCP(s) is unable to work by virtue of such Unscheduled Closure.

18. **Multiple Locations.** If client requires HCP to travel to and perform services at more than one location, Client will compensate Sunbelt for travel time between facilities at the regular hourly bill rate and for mileage up to the current acceptable IRS reimbursement rate.

19. **Issue Resolution.** In the event Client encounters an issue that is not satisfactorily resolved by its Sunbelt representative, Client should escalate the issue to the appropriate Sunbelt manager. The Sunbelt manager contact is:

Sunbelt Division Director, Telephone: Kimberly Western; 866-416-5203

20. **Indemnification.** Each party will indemnify, defend and hold harmless the other against third party claims arising from breaches of the parties' respective obligations under this Agreement.

21. **Confidentiality.** Each party acknowledges that as a result of this Agreement, they will learn confidential information of the other party. Confidential information is defined as that information which is private to each party but is shared by one to the other party as required to accomplish this Agreement. It is agreed that neither party will disclose any confidential information of the other party to any person or entity. Neither will it permit any person nor entity to use said confidential information. The only exceptions will be: (a) Information shared to the appropriate individuals within the respective organizations as necessary to execute this Agreement, (b) disclosures as required by law. Confidential Information of Sunbelt Staffing shall include, but is not limited to, any and all unpublished information owned or controlled by Sunbelt Staffing and/or its employees, that relates to the clinical, technical, marketing, business or financial operations of Sunbelt Staffing and which is not generally disclosed to the public including but not limited to employee information, technical data, policies, financial data and information to include contract terms and provisions, billing rates, permanent placement fees whether disclosed orally, in writing or by inspection. If the receiving party shall attempt to use or dispose of any of the Confidential Information, or any duplication or modification thereof, in any manner contrary to the terms of the foregoing, the disclosing party shall have the right, in addition to such other remedies which may be available to it, to obtain an injunctive relief enjoining such acts or attempts as a court of competent jurisdiction may grant, it being acknowledged that legal remedies are inadequate.

22. **Survival.** The parties' obligations under this Agreement which by their nature continue beyond termination, cancellation or expiration of this Agreement, shall survive termination, cancellation or expiration of this Agreement.

23. **Governing Law.** This Agreement shall be governed by the laws of the state of Florida.

24. **Entire Agreement.** This Agreement represents the entire agreement between the parties and supersedes any prior understandings or agreements whether written or oral between the parties respecting the subject matter herein. This Agreement may only be amended in a writing specifically referencing this provision and executed by both parties. This Agreement shall inure to the benefit of and shall be binding upon the parties hereto and their respective heirs, personal representatives, successors and assigns, subject to the limitations contained herein. The unenforceability, invalidity or illegality of any provision of this Agreement shall not render any other provision unenforceable, invalid or illegal and shall be subject to reformation to the extent possible to best express the original intent of the parties. This Agreement and attached Assignment Confirmation contain terms that may only be altered when agreed upon in writing by both parties.

National Account Executive: April La Pierre Direct Phone Number: 866-314-9240

SIGNATURE BLOCK ON FOLLOWING PAGE



This Agreement and attached Assignment Confirmation contain terms that may only be altered when agreed upon in writing by both parties. *(Please return all pages of this Client Services Agreement).*

SANTEE SCHOOL DISTRICT

SUNBELT STAFFING, LLC

Client Name

Sunbelt Representative Signature

Client Representative Signature

Print Name

Print Name

Title

Title

Date

Date

CCR _____

CLIENT REPRESENTATIVE: Hope Michel
EMAIL OR FAX: hope.michel@santeesd.net

This Addendum A supplements the executed Client Services Agreement currently in effect between Client and Sunbelt Staffing.

Client will pay Sunbelt for hours worked by HCP on the following terms:

Client Name:	Santee School District
Sunbelt Consultant:	Vidya Ramesh
Assignment Start Date:	September 10, 2013
Assignment End Date:	June 19, 2013
Bill Rate	\$ 75.00
Minimum Hours	16.25 ENTER GUARANTEED HOURS Guaranteed per Week
Overtime Rate	1.5 times Bill Rate
Holiday Rate	1.5 times Service Rate. Observed holidays include: New Years Day, Memorial Day, July 4th, Labor Day, Thanksgiving Day and Christmas Day.
Miscellaneous	Sales tax will be added to professional fees if required by state law and client is not a tax exempt entity.

Client Signature

Sunbelt Staffing Signature

Client Printed Name

Sunbelt Staffing Printed Name

Client Title

Sunbelt Staffing Title

Date

Date

Please return via fax to 800-348-4503 or via email to your Sunbelt Account Executive.

JCAHO Documentation Requirements Orientation and Performance Evaluations

Sunbelt Staffing is committed to providing quality healthcare professionals to help meet your staffing needs. Accordingly, we follow JCAHO certification guidelines for credentialing our employees and documenting all aspects of our services to you. Please review the information below which summarizes key requirements for maintaining compliance with JCAHO documentation standards. We will provide convenient forms for each of the areas you are asked to complete.

Thanks in advance for your cooperation.

What Sunbelt provides:

- Healthcare professionals who have been fully credentialed in compliance with JCAHO standards, including current drug and background testing, work history verification, licensure, and immunizations
- Self-study workplace safety training on any combination of the following topics:
 - Bloodborne Pathogens
 - Infection Control
 - Workplace Diversity
 - Patient Rights
 - Healthcare Electrical Safety
 - Age-Specific Care
 - Tuberculosis Awareness
 - Healthcare Violence
 - Hazard Communication
 - Fire Safety

Our employees are required to satisfactorily complete tests on these subjects prior to starting their assignment

What we ask you to provide:

- Description of on-site orientation that will be provided to our employee, including subject matters covered, length of orientation, and date completed (attached)
- Two performance evaluations of our employee, one at 30 days and one at completion of assignment (we will send to you at the appropriate dates)
- One performance evaluation of Sunbelt services at assignment end

Again, we thank you for your assistance with this important part of our certification and documentation process. Please do not hesitate to contact the Sunbelt Credentialing Department at **1-800-659-1522** if you have any questions.

Consent Item D.5.2. Granting Tenure to Eligible Certificated Employees
Prepared by Minnie Malin
September 4, 2012

BACKGROUND:

Board approval is requested to grant tenure to the following eligible certificated employees. Each of these individuals has worked two (2) years as required by Education Code and have demonstrated quality instructional service as assessed by each principal responsible. Therefore, they are now eligible for tenure after their first day of work in the 2012-2013 school year.

<u>Name</u>	<u>Site</u>
Bonser, Kristen	Cajon Park
Trafton (Martinez), Erica	Cajon Park
Rutherford, Kasey	Cajon Park
Habich, Rebecca	Carlton Hills
Benedetto, Lindsay	Carlton Oaks
Evans, Larissa	Carlton Oaks
Hackett, Sarah	Carlton Oaks
Najar, Nicole	Carlton Oaks
Suokko, Julia	Carlton Oaks
Vaca, Courtney	Carlton Oaks
Dubnicka, Kathleen	Hill Creek
Hebert, Tamara	Hill Creek
O'Connell, Phelim	PRIDE Academy
White, Andrea	PRIDE Academy
Judd, Kathryn	PRIDE Academy Annex
Fuentes, Heather	Rio Seco
Harper, Alexa	Rio Seco
Eveland, Kelly	Sycamore Canyon
Melgoza-Groessler, Sunshine	Sycamore Canyon

RECOMMENDATION:

Administration recommends granting tenure to the above listed eligible certificated employees, effective after the end of their first day of work in the 2012-2013 school year. Granting tenure will allow the District to maintain qualified employees and enhance student learning.

FISCAL IMPACT:

There is not an additional fiscal impact to the general fund as a result of this item.

STUDENT ACHIEVEMENT IMPACT:

Students learn best when taught by qualified, competent teachers. In order for teachers to receive tenure in the Santee School District, they must work a minimum of two (2) years, meet District employment standards, and receive positive evaluations from administrators.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.5.2.

Consent Item D.5.3. Approval of Readmission of Expelled Students
Prepared by Minnie Malin
September 4, 2012

BACKGROUND:

In accordance with California Education Code Section 48916, students who are expelled must complete ordered elements of their rehabilitation plans and apply for readmission to regular student status. Confidential reports of the compliance of expelled students with each student's rehabilitation plan have been provided to the Board.

The Board must approve the readmission of expelled students in accordance with California Education Code Section 48916.

RECOMMENDATION:

The administration recommends that the Board of Education approve readmission of students #6-11, #7-11, #9-11, #12-11, #13-11, #14-11, #15-11, and #16-11.

This recommendation supports the following District goal:

- Provide social, emotional, and health service programs, integrated with community resources, to foster student character and personal well-being.

FISCAL IMPACT:

There is no fiscal impact to the District general fund.

STUDENT ACHIEVEMENT IMPACT:

The students will return to regular status and realize the completion of their rehabilitation plans.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.5.3.

DISCUSSION AND/OR ACTION ITEMS Item E.

The Board invites citizens to address the Board about any of the items listed under Discussion and/or Action. Citizens wishing to address the Board about a Discussion and/or Action item are requested to submit a Request to Speak card in advance.

Agenda Item E.

Discussion and/or Action Item E.1.1.
Prepared by Dr. Pat Shaw
September 4, 2012

Adoption of Resolution #1213-02
Opposing the Quail Brush Generation Project

BACKGROUND:

The Quail Brush Generation Project is a proposed 100 megawatt (MW) natural gas-fired power plant to provide electricity during periods of peak demand or as needed when electricity is not available. The proposed site is located slightly northwest of the end of Mast Boulevard at Highway 52, just outside Santee City limits.

The Board has received 2 presentations from Quail Brush Genco LLC, (A Project Company of Cogentrix Energy, LLC) the developer of this project, and has discussed this project and the concerns of the impacts to our community schools, and students. A letter addressing the concerns of the Board has been sent to the California Energy Commission. A copy is attached.

As the information that has been received thus far does not alleviate the concerns of the Board, it is recommended that the Board adopt a resolution formally opposing the construction of the Generation Project (Power Plant) at the proposed location.

RECOMMENDATION:

It is recommended that the Board of Education adopt Resolution #1213-02 opposing the construction of the Quail Brush Generation Project at the proposed location, unless and until all harmful effects of the proposal are fully disclosed, analyzed, and mitigated.

FISCAL IMPACT:

There is data that a Power Plant located in the proposed vicinity will lower property values in Santee, thereby impacting fees received by the District.

STUDENT ACHIEVEMENT IMPACT:

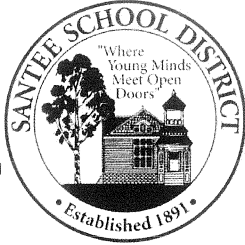
Attention to the health and safety of students and staff provides a safe and productive learning environments for students.

Motion:

Second:

Vote:

Agenda Item E.1.1.



Santee School District

SCHOOLS:

Cajon Park
Carlton Hills
Carlton Oaks
Chet F. Harritt
Hill Creek
Pepper Drive
PRIDE Academy
at Prospect Avenue
Rio Seco
Sycamore Canyon
Alternative
Success Program

August 30, 2012

California Energy Commission
Commissioner Karen Douglas
1516 Ninth Street, MS-31
Sacramento, CA 95814-5512

RE: Quail Brush Generation Project Application for Certification Docket No. 11-AFC-3

Dear Commissioner Douglas:

Quail Brush Genco, LLC (Quail Brush) has submitted an application for Certification to the California Energy Commission (CEC) for the construction and operation of a 100-megawatt electrical generating facility. The proposed location of the power plant is on a visually prominent hillside at the eastern border of the City of San Diego, adjacent to the City of Santee.


The Santee School District Board of Education has grave concerns regarding the construction of the plant, primarily due to the unknown impact of emissions on the health and safety of students and staff. In addition, the Board understands construction of the plant could negatively impact property values in the Santee community.

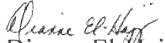
Information included in the application shows the power plant to consist of 11 exhaust stacks, each 100 feet in height, an 18-foot high radiator stack, a 22-foot high urea tank, a 20-foot high used oil tank, a 20-foot high new oil tank, a 30-foot high fire water tank, assorted exhaust vents, and a two-story building housing the generator bank in the City of San Diego. The impact of the power plant may be negligible to the City of San Diego; however, it is great to Santee.

The Board has made repeated requests to Quail Brush representatives for information regarding the health impacts of such a plant and for visual renderings. Quail Brush has failed to respond to the Board's requests, instead suggesting that the Board wait for findings from the CEC and/or wait to learn of possible negative impacts until community workshops are held.


Due to the close proximity of three Santee schools to the proposed power plant site and the possible negative impact on Santee students, the Board can wait no longer. The Santee Board of Education will be voting on a resolution to formally oppose construction of the Quail Brush Power Plant at its next regular meeting to be held on September 4, 2012.

Respectfully,


Dan Bartholomew
President


Dianne El-Hajj
Vice President


Ken Fox
Clerk


Dustin Burns
Member


Barbara Ryan
Member

c: Eric Solorio, Staff Project Manager
San Diego City Council
Keith Till, Santee City Manager

Dianne Jacob, County Supervisor
Santee City Council

BOARD OF EDUCATION · Dan Bartholomew, Dustin Burns, Dianne El-Hajj, Ken Fox, Barbara Ryan
DISTRICT SUPERINTENDENT · Patrick Shaw, Ed.D.
9625 Cuyamaca Street · Santee, California 92071-2674 · (619) 258-2300 · www.santeesd.net

**SANTEE SCHOOL DISTRICT
RESOLUTION #1213-02
OPPOSING THE PROPOSED LOCATION OF THE
QUAIL BRUSH GENCO LLC GENERATION POWER PLANT PROJECT**

WHEREAS, an application for Certification has been submitted by Quail Brush Genco LLC to the California Energy Commission for the construction and operation of a 100-megawatt electrical generating facility ("Power Plant"); and

WHEREAS, the application is based on calculations claiming the area is all rural, with some sage brush and "no urban coefficients required" for the air quality calculations; and

WHEREAS, the location site is at the furthestmost eastern border of the City of San Diego, just outside the City of Santee, which is an urban community of over 50,000 residents; and

WHEREAS, the proposed Power Plant includes exhaust stacks, a radiator stack, a urea tank, a used oil tank, a new oil tank, a fire water tank, assorted exhaust vents, and a two-story building housing the generator bank in the City of San Diego's jurisdiction; and

WHEREAS, the Power Plant will emit hazardous emissions with unknown impact directly into the dense residential community and school environments of Santee,

WHEREAS, Quail Brush Genco, LLC has failed to provide the Board of Education requested specific evaluations of the health and safety impacts and visual renderings of the Power Plant, and

WHEREAS, Santee School District has three (3) schools in close proximity to the proposed Power Plant location; and

WHEREAS, the Santee School District owns land proposed for a future school site located less than ½ mile from the proposed Power Plant site; and

WHEREAS, the Santee School District has established a Wellness Policy (BP 5030) as part of their health education program, promoting opportunities to be physically active on a regular bases; and

WHEREAS, the Board of Education wishes to assure a high quality outside air environment for the children of Santee, both while in school and out of school; and

WHEREAS, the voters approved Proposition R in 2006, for Santee School District's Capital Improvement Program which includes the modernization of all schools and new classroom buildings at eight schools; and

WHEREAS, the Board of Education wishes to protect the property values of homes in the Santee School District jurisdiction for the Prop R bonds assessments; and

WHEREAS, the Board of Education wishes to protect open land and parks in and around the Santee community for the benefit of the children and families of Santee;

NOW THEREFORE BE IT RESOLVED that the Santee School District Board of Education does hereby formally oppose the currently proposed location of the Quail Brush Power Plant unless and until all effects of the proposal are fully disclosed, analyzed, and mitigated.

BE IT FURTHER RESOLVED that this Resolution shall be forwarded to the California Energy Commission and City of San Diego.

PASSED AND ADOPTED by the Santee School District Board of Education at a regular meeting held this 4th of September 2012, by the following vote:

AYES: _____

NOES: _____

ABSENT: _____

I, Ken Fox, Clerk of the Board of Education of the Santee School District, County of San Diego, State of California, do hereby certify that the foregoing is a true copy of a resolution adopted by said Board at a meeting thereof, at the time and by the vote therein stated, which original resolution is on file in the office of said Board.

Clerk of the Board of Education

Date

BACKGROUND:

State Law requires the Board of Education to submit its annual financial results to the County Office of Education (COE) by September 15 of each year. The financial results for the fiscal year ending June 30, 2011 are summarized in the District's 2011-12 Unaudited Actuals Report. This report includes all required State forms and schedules.

In summary, the District completed the 2011-12 fiscal year with an Unrestricted General Fund balance of \$8,858,416 and a combined unrestricted and restricted General Fund balance of \$9,345,822. The amount available for Board designation totals \$6,243,780. Required State forms will be available for public review at the meeting.

The District's 2011-12 Unaudited Actuals are submitted and reviewed by the County Office of Education ("COE") in accordance with State law. The District expects an opinion letter on the District's Unaudited Actuals Report from the COE sometime in September 2012. Additionally, the Unaudited Actuals are subject to audit by the District's independent auditor. The auditor's opinion is due in December 2012.

RECOMMENDATION:

It is recommended that the Board of Education approve the 2011-12 Unaudited Actuals with all required State forms.

This recommendation supports the following District goal:

Fiscal Accountability

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT:

Financial results for the General Fund pertaining to the 2011-12 Unaudited Actuals are as follows:

Item	2011-12		
	Unrestricted	Restricted	Combined
Total Income	\$34,453,465	\$11,495,809	\$45,949,275
Total Outgo	\$35,503,733	\$11,466,799	\$46,970,532
Change in Fund Balance	(\$1,050,268)	\$29,010	(\$1,021,257)
Ending Fund Balance	\$8,858,417	\$274,581	\$9,132,998
Undesignated/Unappropriated	\$6,243,780	\$0	\$6,243,780
Economic Uncertainty Reserve	\$1,409,116		
Fund 17 Reserve	\$2,852,269		
Total Reserves	\$10,505,165		
Reserve as % of Expenditures	22.37%		

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion:		Second:		Vote:		Agenda Item E.2.1.
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Discussion and/or Action Item E.2.2.
Prepared by Karl Christensen
September 4, 2012

Adoption of Resolution #1213-03 to Utilize the
California Uniform Public Construction Cost
Accounting Act under the Umbrella of the
California Uniform Public Construction Cost
Accounting Commission (CUPCCAC)

BACKGROUND:

Public projects contracts that exceed \$15,000 in cost have traditionally been awarded by the District through the formal bidding process as outlined in Public Contract Code Section 20111. However, another option exists for award of public projects by public agencies for expenditures up to \$175,000.

The Uniform Public Construction Cost Accounting Act (“Act”), enacted in 1983 and codified in Public Contract Code Sections 22031, 22032, and 22034, allows public agencies to perform public project work of up to \$45,000 with their own workforces and establishes alternative bidding procedures for public works projects up to \$175,000. In exchange for this increased flexibility, public agencies must agree to adhere to construction cost accounting procedures set forth in the Cost Accounting Policies and Procedures Manual established by the California Uniform Construction Cost Accounting Commission (“Commission”) under the auspices of the State Controller. This commission has determined that the California Schools Accounting Manual meets the requirements of the Act for school districts. Since the District currently maintains its records in accordance with the California Schools Accounting Manual, this requirement is met.

At the August 21, 2012 meeting, the Board was provided with information regarding this program and the flexibility it provides. Adoption of this resolution would start the District in the program thereby allowing use of an alternative process to formal competitive bidding for public works projects up to \$175,000. This does not, however, require use of the alternative method for any project and formal bidding could be used for any project under \$175,000 if the Board so chooses. Each potential project would be evaluated separately be brought forward to the Board for consideration before formal bidding or use of this alternative method.

Board policies will be brought forward at subsequent meetings to detail when and how the process would be used.

RECOMMENDATION:

It is recommended that the Board of Education adopt Resolution #1213-03 to provide the necessary authorization for the District to notify the State Controller’s Office of the District’s intent to participate and to enact informal bidding requirements to govern the selection of contractors to perform public projects. It will further provide authorization to waive the formal bid process, where applicable and authorized by the Board, for public projects up to \$175,000. In addition, BP3311 (Bids) will need to be updated with this

alternative process and brought back to the Board of Education for First and Second Readings. Then, AR 3311 will need to be updated with the revised procedures for bidding.

This item supports the following District goal:

Learning Environment

- Provide a safe, engaging environment that promotes creativity, innovation, and personalized learning.

FISCAL IMPACT:

There are no additional costs. Where feasible, a cost savings of staff time will occur when the formal bid process does not have to be utilized for awarding of public projects.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion:		Second:		Vote:		Agenda Item E.2.2.
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RESOLUTION #1213-03

**RESOLUTION OF THE SANTEE SCHOOL DISTRICT
TO UTILIZE THE CALIFORNIA UNIFORM PUBLIC CONSTRUCTION
COST ACCOUNTING ACT UNDER THE UMBRELLA OF THE
CALIFORNIA UNIFORM PUBLIC CONSTRUCTION COST ACCOUNTING
COMMISSION (CUPCCAC)**

WHEREAS, prior to the passage of Assembly Bill No. 1666, Chap. 1054, Stats, 1983, which added Chapter 2, commencing with Section 22000, to Part 3 of Division 2 of the Public Contract Code, existing law did not provide a uniform cost accounting standard for construction work performed or contracted by local public agencies; and

WHEREAS, Public Contract Code Section 22000 et seq., the Uniform Public Construction Cost Accounting Act, establishes such a uniform cost accounting standard; and

WHEREAS, the Commission established under the Act has developed uniform public construction cost accounting procedures for implementation by local public agencies in the performance of or in the contracting for construction of public projects; and

WHEREAS, the Santee School District desires to elect and become subject to Uniform Public Construction Cost Accounting Procedures for the purpose of awarding public project contracts as appropriate under these procedures; and

WHEREAS, the Santee School District finds that utilizing the procedures outlined by the Uniform Public Construction Cost Accounting Act may save administrative time and expense and will be in the best interest of the District;

NOW, THEREFORE BE IT RESOLVED, that this Board finds that utilizing the procedures outlined by the Uniform Public Construction Cost Accounting Act may save administrative time and expense and will be in the best interest of the District, and

BE IT FURTHER RESOLVED, that the Board of Education of the Santee School District hereby elects under Public Contract Code Section 22030 to become subject to the uniform public construction cost accounting procedures set forth in the Act and to the Commission's policies and procedures manual and cost accounting review procedures, as they may each from time to time be amended, and directs that the Assistant Superintendent, Business Services, notify the State Controller forthwith of this election.

PASSED, ADOPTED, AND SIGNED by unanimous vote of the members of the Board of Education of the Santee School District, this 4th day of September, 2012.

Dan Bartholomew, President
Board of Education

Dianne El Hajj, Vice President
Board of Education

Ken Fox, Clerk
Board of Education

Dustin Burns, Member
Board of Education

Barbara Ryan, Member
Board of Education

Discussion and/or Action Item E.3.1. California Department of Education, Child Development Division, Preschool Program Family Fee

Prepared by Stephanie Pierce
September 4, 2012

BACKGROUND:

Effective July 1, 2012, newly enacted California State Law (Chapter 38, Statutes of 2012) requires families with children enrolled in part-day California State Preschool Programs be assessed a family fee in accordance with current law. The amount of the family fee is assessed using the California Family Fee Schedule and is based on the following factors: family income, family size, and children enrolled in other programs that have assessed a family fee.

Currently, approximately 38 families out of the 72 families served in the State Preschool program will incur a fee. Fee payments are due on the first day of each month for services. Fees are not prorated for illness, holidays, or emergency closure of the preschool. Administration will provide families with the procedure for payment and the terms and conditions for reference along with the Family Fee Structure provided by the California Department of Education, Child Development Division.

RECOMMENDATION:

This is an informational item. Action, if any, is at the discretion of the Board.

This recommendation supports the following District goal:

- Assure the highest level of educational achievement for all students

FISCAL IMPACT:

The estimated additional revenue collected from State Preschool fees is about \$8,000.00, which will offset current general fund contribution of approximately \$41,000.00 this year. Approximately, \$1,000.00 of the fees will be used for start-up and ongoing administrative costs for the procedures in collection of State Preschool fees.

STUDENT ACHIEVEMENT IMPACT:

State Preschool students participate in appropriate developmental and academic activities further developing their readiness for Kindergarten and future schooling.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.3.1.

Santee School District Preschool Enrollment State Preschool Program Terms and Conditions

Effective July 1, 2012, newly enacted California State law (Chapter 38, Statutes of 2012) requires that families with children enrolled in part-day California State Preschool Programs be assessed a family fee in accordance with the current law. The amount of the family fee is assessed using a California Family Fee Schedule and is based on the following factors: family income, family size, and children enrolled in other programs that have assessed a family fee.

Santee School District State Preschool program and classes are subject to availability at a particular school. The District has the right to discontinue these services at its discretion or if funding is discontinued. If the services are not available or are discontinued at a particular school, the program may be available at another site.

FEES: Fee payments are due in full on the 1st day of each month for service. Fees will not be prorated for illness, holidays, or emergency closure of the center. Payment will be considered late if not paid by the 7th of the month.

Payments can be made by choosing one of these options:

- A debit/credit card payment can be made at the State Preschool website. If you have any questions, please call (619-258-2360). There is no charge for this payment.
- Checks or money orders may be mailed to:
Santee School District
Educational Services Department
9616 Cuyamaca Street
Santee, CA 92071
- Payments can be dropped off at Santee School District at:
Educational Services Department
9616 Cuyamaca Street
Santee, CA 92071
- There is a returned check fee of \$15.00 for each occurrence. After two returned checks, all future payments must be made using debit/credit card, money order or cashier's check.

PAST-DUE FEES: The Preschool Program will establish a reasonable plan for payment of past due fees. Fees shall be considered delinquent when they are seven (7) calendar days in arrears. A notification of delinquent fees is then generated.

If fees are delinquent:

- A Notice of Action (NOA) to terminate services shall be mailed or given to the parent. The NOA shall state the total amount of unpaid fees, the fee rate, the period of delinquency, and state that services shall be terminated 14 days (19 days if mailed) from the date of the NOA unless all delinquent fees are paid before that date or a repayment plan is established.

- A reasonable plan for payment may be established and approved by the program. This approval is dependent upon past payment history and the amount of delinquent fees owed. In addition to the delinquent fee payment, current preschool fees **MUST** be paid on time. Preschool services shall continue, provided current fees are paid when due, and there is compliance with the provisions of the repayment plan.

TERMINATION OF ENROLLMENT: A Notice of Action will be issued if fees are not paid in full when due. It will give a fourteen (14) day notice of termination (19 days if mailed) and will explain rights of appeal.

WITHDRAWAL FROM PROGRAM: Parents must provide a two-week written notice of withdrawal from the program. All account balances must be paid in full on withdrawal. Any prepaid balance which remains at the time of withdrawal from preschool will be refunded within 30 days. If a child is withdrawn from Preschool, family fees due shall be prorated according to the time in attendance. Dissatisfaction with the program or staff will not be considered grounds for waiver of the assessment fees.

RE-ENTRY ADMISSION: When child is withdrawn, s/he will be eligible for re-admission based upon space availability and all other enrollment eligibility criteria. If there is an outstanding fee balance when withdrawn, the account must be paid in full prior to returning to the preschool program.

ABSENCES: Parents must inform the school as soon as possible if the child will be absent on any day. Payment of full fees is required if the child is absent for one or more days. There are no allowances, credits, refunds, or make-up days for occasional absences (i.e., sickness).

EMERGENCY CLOSING AND INCLEMENT WEATHER INFORMATION:

Circumstances that may require preschool to close or that may disrupt service include but are not limited to inclement weather, natural or natural disaster, or imminent major health or safety hazard as determined by the County Health Department or law enforcement agencies. Parents will be notified should severe weather or any other conditions prevent the preschool from opening. Fees will not continue if preschool is closed due to emergency circumstances. If it becomes necessary to close early on any day, parents will be responsible for arranging their child's early pick-up.

HOLIDAYS: Preschools are closed on Federal and State holidays, and other scheduled days for employee professional development and training. The schedule may be changed if necessary at any time. Calendars will be posted and distributed each year.

Family Fee Schedule

Part-time Daily Fee	Full-time Daily Fee	Family Size 1 or 2	Family Size 3	Family Size 4	Family Size 5	Family Size 6	Family Size 7	Family Size 8	Family Size 9	Family Size 10	Family Size 11	Family Size 12
\$ 1.00	\$ 2.00	1,820	1,950	2,167	2,513	2,860	2,925	2,990	3,055	3,120	3,185	3,250
\$ 1.25	\$ 2.50	1,893	2,028	2,253	2,614	2,974	3,042	3,109	3,177	3,245	3,312	3,380
\$ 1.50	\$ 3.00	1,965	2,106	2,340	2,714	3,089	3,159	3,229	3,299	3,369	3,440	3,510
\$ 1.75	\$ 3.50	2,038	2,184	2,426	2,815	3,203	3,276	3,349	3,421	3,494	3,567	3,640
\$ 2.00	\$ 4.00	2,111	2,262	2,513	2,915	3,317	3,393	3,468	3,544	3,619	3,694	3,770
\$ 2.25	\$ 4.50	2,184	2,340	2,600	3,016	3,432	3,510	3,588	3,666	3,744	3,822	3,900
\$ 2.65	\$ 5.30	2,257	2,418	2,686	3,116	3,546	3,627	3,707	3,788	3,869	3,949	4,030
\$ 3.05	\$ 6.10	2,329	2,496	2,773	3,217	3,661	3,744	3,827	3,910	3,993	4,076	4,160
\$ 3.45	\$ 6.90	2,402	2,574	2,860	3,317	3,775	3,861	3,946	4,032	4,118	4,204	4,290
\$ 3.85	\$ 7.70	2,475	2,652	2,946	3,418	3,889	3,978	4,066	4,154	4,243	4,331	4,420
\$ 4.25	\$ 8.50	2,548	2,730	3,033	3,518	4,004	4,095	4,186	4,277	4,368	4,459	4,550
\$ 4.65	\$ 9.30	2,621	2,808	3,120	3,619	4,118	4,212	4,305	4,399	4,492	4,586	4,680
\$ 5.05	\$ 10.10	2,693	2,886	3,206	3,719	4,232	4,329	4,425	4,521	4,617	4,713	4,810
\$ 5.45	\$ 10.90	2,766	2,964	3,293	3,820	4,347	4,446	4,544	4,643	4,742	4,841	4,940
\$ 5.85	\$ 11.70	2,839	3,042	3,380	3,920	4,461	4,563	4,664	4,765	4,867	4,968	5,070
\$ 6.25	\$ 12.50	2,912	3,120	3,466	4,021	4,576	4,680	4,784	4,888	4,992	5,096	5,200
\$ 6.65	\$ 13.30	2,985	3,198	3,553	4,122	4,690	4,797	4,903	5,010	5,116	5,223	5,330
\$ 7.05	\$ 14.10	3,057	3,276	3,640	4,222	4,804	4,914	5,023	5,132	5,241	5,350	5,460
\$ 7.45	\$ 14.90	3,130	3,354	3,726	4,323	4,919	5,031	5,142	5,254	5,366	5,478	5,590
\$ 7.60	\$ 15.20	3,203	3,374	3,749	4,348	4,948	5,061	5,173	5,286	5,398	5,510	5,623
\$ 7.75	\$ 15.50	3,283	3,393	3,770	4,373	4,976	5,089	5,202	5,315	5,428	5,541	5,655
\$ 7.90	\$ 15.80		3,413	3,792	4,399	5,006	5,120	5,233	5,347	5,461	5,575	5,688
\$ 8.05	\$ 16.10		3,432	3,813	4,423	5,033	5,148	5,262	5,376	5,491	5,605	5,720
\$ 8.23	\$ 16.45		3,518	3,835	4,448	5,062	5,177	5,292	5,407	5,522	5,637	5,752
\$ 8.43	\$ 16.85			3,856	4,473	5,090	5,206	5,322	5,437	5,553	5,669	5,785
\$ 8.63	\$ 17.25			3,880	4,500	5,121	5,237	5,354	5,470	5,586	5,703	5,819
\$ 8.88	\$ 17.75			3,908	4,534	5,159	5,276	5,394	5,511	5,628	5,745	5,863
Monthly Income Ceilings		3,283	3,518	3,908	4,534	5,159	5,276	5,394	5,511	5,628	5,745	5,863

Discussion and/or Action Item E.4.1. Adoption of Resolution No. 1213-06 to Eliminate Identified Classified Non-Management Positions

Prepared by Minnie Malin
September 4, 2012

BACKGROUND:

Budget projections for the 4th quarter of the 2011-2012 fiscal year did not materialize for the Out-of-School Time Programs department as expected. In addition, Project SAFE enrollment at Sycamore Canyon has declined from last year. Consequently, staffing budgets will be restricted for 2012-2013. Therefore, the Director of Out-of-School Time Programs has reviewed current programs and is recommending a reduction in staff where enrollment is low and revenue did not transpire.

However, because of several open positions recently vacated due to resignations, most of the affected classified employees will have options to bump into a lower classification or a position with the same or reduced work hours. However, one (1) classified non-management employee will be laid off. All affected employees will receive a 45-day notice of reduction and/or layoff and be placed on a reemployment list for no less than 39-months.

RECOMMENDATION:

Administration supports the following recommendation:

Eliminate

- Two (2) Out-of-School Time Program Group Leader Specialist positions effective October 21, 2012
- One (1) Out-of-School Time Program Project SAFE Assistant position effective October 21, 2012

This recommendation supports the following District goal:

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT:

The total annual savings by eliminating three (3) Out-of-School Time Program positions will be \$77,374.

STUDENT ACHIEVEMENT IMPACT:

It is the District's intention to provide support for all students.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.4.1.

SANTEE SCHOOL DISTRICT

Resolution No. 1213-06

WHEREAS, when a bona fide reduction or elimination of funds or services occurs within a school district, classified employees shall be subject to reduction of hours for either lack of work or lack of funds;

WHEREAS, the elimination of certain services being performed by the classified staff has resulted in an elimination of work;

WHEREAS, due to lack of funds and/or lack of work, the Board finds that it is in the best interest of this school district that certain services be eliminated and/or reduced in work hours:

Eliminate

- Two (2) Out-of-School Time Program Group Leader Specialist positions effective October 21, 2012
- One (1) Out-of-School Time Program Project SAFE Assistant position effective October 21, 2012

BE IT FURTHER RESOLVED that the Board authorizes the District Superintendent to give notice to the affected classified employees that their position will be eliminated and/or reduced in work hours/year pursuant to applicable provisions of the Education Code of the State of California, and the negotiated agreement with California School Employees Association Article XI, (Layoff, Reemployment, Involuntary Reduction in Hours, and the Impacts and Effects of Such Matters), such notice to be given forty-five (45) days prior to the effective date of reduction/layoff as set forth above.

The foregoing Resolution was passed and adopted at a regular meeting of the Governing Board of the Santee School District on the 4th day of September 2012, by the following vote:

AYES: _____
NOES: _____
ABSENT: _____

Dated 9/4/12

Clerk, Board of Education

BOARD COMMUNICATION AND ORGANIZATIONAL BUSINESS Item F.

Agenda Item F.

CLOSED SESSION Item G.

Citizens wishing to address the Board about a Closed Session item are requested to submit a Request to Speak card in advance. The Board invites citizens at this time to address the Board about any of the items listed under Closed Session

The Board will go into Closed Session to discuss:

1. **Public Employee Discipline/Dismissal/Release** (Govt. Code § 54957)
2. **Conference with Real Property Negotiators** (Govt. Code § 54956.8)
*Property Address: 10445 Mission Gorge Road, Santee, CA 92071
(property formerly known as Santee School)
Agency Negotiator: Karl Christensen, Asst. Superintendent, Business Services*

RECONVENE TO PUBLIC SESSION Item H.

ADJOURNMENT Item I.